

Subject: Re: Melrose Reports and Newsletters

From: Donald Duckworth

Date: 05/23/2016 09:45 AM

To: Eugene Van Cise

I'm on all of them. You should have them by Wednesday.

On Mon, May 23, 2016 at 9:43 AM, Eugene Van Cise <eugene.vancise@lacity.org> wrote:

Don,

We still need the 2015 4th quarter report, the 2015 financial statement and the 2016 1st quarter report.

Eugene Van Cise
Management Analyst II
Office of the City Clerk
[213-978-1315](tel:213-978-1315)

On Thu, May 19, 2016 at 8:38 PM, Donald Duckworth <duckworth.donald@gmail.com> wrote:

Attached is the "BID Accomplishments" brochure that was distributed like a BID Newsletter and we agreed would count towards our 2015 quota, right?

Also attached is the April 2016 Newsletter, which was originally drafted to be published in November 2015 but was not able to be completed.

Since we can't turn back the clock, how do you want to handle this? We can do 5 newsletters in 2016. Will that square us?

On Fri, May 13, 2016 at 8:21 AM, Eugene Van Cise <eugene.vancise@lacity.org> wrote:

Don,

According to our records, here's what we're missing:

2015 4th quarter report.

2016 1st quarter report.

2015 financial statement.

2 newsletters for 2015. I have newsletters for March 2015 (issue 3) and Summer 2015 (issue 04).

Eugene Van Cise
Management Analyst II
Office of the City Clerk
[213-978-1315](tel:213-978-1315)